



अखिल भारतीय आयुर्विज्ञान संस्थान, पटना  
All India Institute of Medical Sciences, Patna  
Phulwarisharif, Patna- 801507



No.:F-15070(V)/Deputation/2020

Dated: 15.09.2020

**VACANCY NOTICE ON DEPUTATION**

Applications are invited in prescribed pro-forma from eligible Officers of Central/State Government/U.T/Autonomous Bodies/Universities/Public Sector Undertaking/R&D Organization/Police Departments of Central/State/U.T/Armed Forces including Para Military Forces as applicable for filling up the following **Group 'A' & 'B' Posts on Deputation Basis** at All India Institute of Medical Sciences, Patna. The essential qualification, experience etc. required for applying for these posts are as under:-

Sl. No.	Name of Post	Pay Matrix & Level	Educational Qualifications & Experiences	No. of Posts
01.	Financial Advisor	Level-13 (Rs.118500-214100)	Officers under the Central/State/U.T. Governments/University/Statutory/Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis, or ii. With five years regular service from Organized Accounts Services in the grade pay of Rs. 7600 or iii. Officers with five years regular service at the level of Deputy Secretary of Central Government in the grade pay of Rs.7600/- and having THREE years' experience in the field of finance and accounts.	01
02.	Administrative Officer	Level-10 (Rs.56100 - 177500)	Officers under the Central Govt., U.T. Administrations or of Central Statutory/Autonomous Bodies holding analogous post or with at least 3/5 of service in posts in the pay scale of Rs.2000-3500/-(PB-2 with GP of Rs. 4800) / Rs.2000-3200 (PB-2 with GP of Rs. 4600) or equivalent respectively and having a Degree and experience in administration and establishment matters and also preferably in Accounts matters. Officers possessing MBA or PG Diploma in Personnel Management shall be given preference.	01
03.	Assistant Controller of Examination	Level-11 (Rs.67700-208700)	Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis  or;  At least 5 years of regular service in the post in the PB-3, with Grade Pay of Rs. 5400 or higher.	01

Sl. No.	Name of Post	Pay Matrix & Level	Educational Qualifications & Experiences	No. of Posts
04.	Medical Superintendent	Level-14 (Rs.144200-218200)	<p>1. A Medical qualification included in the I or II Schedule or Part II of the third Schedule to the Indian Medical Council Act of 1956 (person possessing qualifications included in part II or third schedule should also fulfil the conditions specified in Section 13(3) of the Act.</p> <p>2. A Postgraduate qualification, e.g. MD or MS or a recognized qualification equivalent thereto or; MHA (Master in Hospital Administration) or a post graduate degree recognized as equivalent to MHA by the Medical Council of India.</p> <p><b>Experience:-</b> Ten years' experience in Hospital Administration in Hospital after obtaining the P.G. Degree in a senior position, preferably in hospitals with 300 beds.</p>	01
05.	Chief Nursing Officer	Level-12 (Rs.78800 - 209200)	<p>Officers of the State / Central Government or Statutory/Autonomous bodies :</p> <p>i. Holding analogous posts. OR</p> <p>ii. with 5 years of regular service in the post in the relevant field in the PB-3 with Grade Pay of Rs.6600/-. OR</p> <p>iii. with 10 years of regular service in the post in the relevant field in the PB-3 with Grade Pay of Rs.5400/-.</p>	01
06.	Deputy Nursing Superintendent	Level-10 (Rs. 56100-177500)	<p>Officers of the State/Central Government or Statutory/Autonomous Bodies holding analogous posts on a regular basis</p> <p>or;</p> <p>Assistant Nursing Superintendent with 2 years regular service in the Grade Pay of Rs. 5400.</p> <p><b>Desirable:-</b> M.Sc. (Nursing) from an Indian Nursing Council recognized University/Institute.</p>	08

Sl. No.	Name of Post	Pay Matrix & Level	Educational Qualifications & Experiences	No. of Posts
07.	Assistant Nursing Superintendent	Level-10 (Rs. 56100-177500)	<p>Officers of the State/Central Government or Statutory/Autonomous Bodies holding analogous posts on regular basis or, Staff Nurse Grade I (Nursing Sisters) with 3 years regular service in the Grade Pay of Rs. 4800/-and Possessing education qualification and experience for direct recruitment given below:-</p> <p><b>Essential:-</b></p> <p>(i) B.Sc. Nursing (4 year course) from a recognised institute/university. Or, B.Sc. (Post-certificate) or equivalent such as B.Sc. Nursing (Post-basic) (2 year course) from a recognised institute/university.</p> <p>(ii) Should be registered with the Indian Nursing Council.</p> <p><b>Experience:-</b> Six years' experience after B.Sc. Nursing/B.Sc. (Post-Certificate)/B.Sc. Nursing (Post-Basic) or equivalent from a recognized University/Institute in a minimum 200 bedded Hospital/Healthcare Institute as Staff Nurse, out of which at least 3 years as a Ward in-charge or Supervisory capacity</p> <p><b>Desirable:-</b> M.Sc. (Nursing) from a recognized Institute/ University.</p>	25
08.	Superintending Engineer	Level-13 (Rs.118500-214100)	<p>Superintending Engineer (Civil) or Executive Engineer (Civil) with 5 years of regular service in that grade from CPWD failing which similar officers from other Central Engineering Departments or Engineering Departments of Central Statutory/Autonomous Bodies. An Officer taken on deputation shall possess a Degree in Civil Engineering.</p> <p>Executive Engineers of AIIMS with 5 years of regular service in the grade shall also be considered and in case one of them is selected (on consideration of all including those who have applied for deputation) the appointment shall be treated as promotion.</p>	01
09.	Executive Engineer (Electrical)	Level-11 (Rs.67700 - 208700)	<p>Executive Engineers (Elec.) or Assistant Engineers (Elec.) with 8 years of regular service in that grade, from CPWD.</p> <p>In the event of suitable candidates not being available from CPWD similar officers from other Engineering Departments of the Central Government or Central Statutory/ Autonomous Bodies shall be considered.</p> <p>An officer taken on deputation shall possess a Degree in Electrical Engineering.</p>	01

Sl. No.	Name of Post	Pay Matrix & Level	Educational Qualifications & Experiences	No. of Posts
10.	Executive Engineer (Civil)	Level-11 (Rs.67700 - 208700)	Executive Engineers (Civil) or Assistant Engineers (Civil) with 8 years of regular service in that grade, from CPWD.  In the event of suitable candidates not being available from CPWD similar officers from other Engineering Departments of the Central Government or Central Statutory/ Autonomous Bodies shall be considered. An officer taken on deputation shall possess a Degree in Civil Engineering.	01
11.	Assistant Engineer for Vigilance Cell (Civil)	Level-07 (Rs.44900 - 142400)	Officers under Central/ State/ U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organisations holding analogous posts on regular basis  Or Jr. Engineer (Civil) with 5 years of regular service in the grade.	01
12.	Assistant Engineer (AC&R)	Level-7 (Rs. 44900-142400)	Officers of the CPWD holding the post of Assistant Engineer (Electrical) or with 8 years of service as Jr. Engineer (Electrical) and possessing at least 3 years of experience in A/C. & Refrigeration.  In the event of a suitable candidate not being available from CPWD, officers in the pay scale of Rs.2000-3500/- (PB-2 with GP of Rs. 4600/4800) or equivalent or with 8 years' service in the pay scale of Rs. 1400-2300/- (PB-2 with GP of Rs. 4200) or equivalent from other Central Govt. departments or Statutory/ Autonomous bodies and possessing the following qualifications shall be considered:  i) A Degree in Mechanical Engineering; or at least a Diploma in Mechanical Engineering with specialized course in Refrigeration and Air conditioning or equivalent and,  ii) Experience of not less 5 years in air conditioning and refrigeration.	01

Sl. No.	Name of Post	Pay Matrix & Level	Educational Qualifications & Experiences	No. of Posts
13.	Senior Procurement – cum- Stores Officer	Level-11 (Rs.67700-208700)	<p>Officers under the Central/State Government/U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous posts on regular basis or with 5/8 years of regular service in the pay scale of Rs. 2200-4000 (PB-3 with GP of Rs. 5400)/ Rs. 2000-3500 (PB-2 with GP of Rs. 4200) respectively and possessing the following:</p> <ul style="list-style-type: none"> <li>i) Degree of a recognized university or equivalent;</li> <li>ii) Post Graduate Degree/ Diploma in Material Management of a recognized University/ Institution or equivalent and</li> <li>iii) Not less than 5 years' experience in a supervisory capacity in handling stores, preferably medical</li> </ul>	01
14.	Stores Officer	Level-10 (Rs.56100 - 177500)	<p>Officers of Central/State/U. T. Govts. failing which Officers of Central Statutory/Autonomous Bodies holding analogous posts on regular basis or with 3/5 years of regular service in the scale of (PB-2 with GP of Rs. 4800) / (PB-2 with GP of Rs. 4600) and possessing the following:</p> <ul style="list-style-type: none"> <li>(i) Degree of a recognized University or equivalent;</li> <li>(ii) Post Graduate Degree/Diploma in Materials Management of a recognized University/Institution or equivalent; and</li> <li>(iii) Not less than 5 years' experience in a supervisory capacity in handling stores, preferably medical.</li> </ul>	02
15.	CSSD Officer	Level-11 (Rs.67700– 208700)	<p>Officers of Central/State Govt./ Autonomous/Statutory Organization holding analogous post on regular basis</p> <p>Or,</p> <p>CSSD Supervisor with five/seven years of regular service in the grade pay of Rs. 5400/- or 4600/- respectively.</p>	01

Sl. No.	Name of Post	Pay Matrix & Level	Educational Qualifications & Experiences	No. of Posts
16.	CSSD Supervisor	Level-07 (Rs. 44900- 142400)	Officers of Central/State Govt./ Autonomous/Statutory Organization holding analogous post on regular basis Or, CSSD Supervisor with five years of regular service in the grade pay of Rs. 4200/-	01
17.	Senior Sanitation Officer	Level-07 (Rs.44900 - 142400)	Officers of the Central/State/U.T. Governments or Officers of Central Autonomous/Statutory/Local Bodies or Public Undertakings.  (a) (i) Holding analogous posts on regular basis; or (ii) A post in the pay scale of PB-2 with GP of Rs. 4200 with 3 years of regular services in that grade and (b) Possessing the following qualifications and experiences.  <b>Essential</b> 1. Certificate in Sanitary Inspector's Course; 2. Experience in Sanitation of an Institution or Hospital of repute for not less than 12 years of which at least 5 years shall be in a supervisory capacity.  <b>Desirable</b> 1. Diploma/Certificate in Public Health. 2. B. Sc. preferably in Biological Sciences.	01
18.	Sanitation Officer	Level-06 (Rs.35400-112400)	Officers of the Central / State / U.T. Governments or Central Autonomous / Statutory / Local Self Government Bodies or Public Sector Undertakings.  (a) (i) Holding analogous posts on regular basis; or (ii) Holding a post in the scale of PB-1 with GP of Rs. 2800 with 5 years of regular service in the grade; and (b) Possessing the following qualification and experience :  (i) Certificate of Sanitary Inspector Course;  (ii) 10 years of experience in sanitation, preferably in a hospital of repute.	03

Sl. No.	Name of Post	Pay Matrix & Level	Educational Qualifications & Experiences	No. of Posts
19.	Deputy Chief Security Officer	Level-11 (Rs.67700 - 208700)	Officers of the Police Departments of the Central/ State/ U. T Governments or Officer of the Para Military Forces, holding analogous posts on regular basis or with 5/8 years of regular service in the scale of (PB-3 with GP of Rs.5400)/ (PB-2 with GP of Rs.4800/4600) or respectively and preferably having experience connected with security, handling agitations/strikes of employees.	01
20.	Security Officer	Level-10 (Rs.56100 - 177500)	Officers of the Police Departments of the Central/State/U. T Govt. or Officer of the Para Military Forces, holding analogous posts on regular basis or with 7 years of regular service in the pay scale of (PB-2 with GP of Rs. 4600) preferably having experience connected with security, handling agitations/strikes of employees.	01
21.	Chief Librarian	Level-13 (Rs.118500-214100)	<p>Officers under the Central / State /U.T. Governments / Universities / Statutory, Autonomous Bodies or Research and Development organisations holding analogous posts on regular basis with at least 5/8 years of regular service in the post in the scale of Rs. (PB-3 with G.P of Rs.7600) / (PB3 with G.P of Rs.6600) respectively or equivalent and possessing the following qualifications and experiences:</p> <p><b>Essential:</b></p> <p>(i) At least a second class Master's Degree in Science (preferably in Biological Sciences) of a recognized University or equivalent;</p> <p>(ii) Degree or equivalent Diploma in Lib. Science of a recognized Institution or University; and</p> <p>(iii) 7 years' experience in a supervisory capacity in a library of standing.</p> <p><b>Desirable:</b></p> <p>(i) Master's Degree in Library Science;</p> <p>(ii) Training in Medical Librarianship;</p> <p>(iii) Experience of documentation work in a responsible capacity;</p> <p>Knowledge of Sanskrit and any modern European language other than English.</p>	01

Sl. No.	Name of Post	Pay Matrix & Level	Educational Qualifications & Experiences	No. of Posts
22.	Chief Dietician	Level-11 (Rs.67700 – 208700)	<p>Governments/Universities/Central Statutory/Autonomous Bodies/ Public Sector Undertakings/ Research &amp; Development Organizations:</p> <p>a) (i) Holding analogous posts on regular basis or, (ii) With 5 years regular service in a post in the scale of PB-3 (Rs. 15600-39100), Grade Pay Rs. 5400/- and</p> <p>b) Possessing the following qualifications and experience:</p> <p><b><u>Essential:-</u></b></p> <p>(iii) M.Sc. (Food &amp; Nutrition/Food Service Management); and</p> <p>(iv) 10 years' practical experience as Dietician in a large teaching hospital and with managerial experience.</p> <p><b><u>Desirable:-</u></b></p> <p>Ph.D in Human Nutrition or Therapeutic Dietetics.</p>	01
23.	Hospital Architect	Level-11 (Rs. 67700-208700)	<p>Architects or Officers in equivalent grade in CPWD Possessing a Degree in Architecture and having not less than 5 years' experience in the line.</p> <p>In the event of suitable Officers not being available from CPWD, Similar Officers from other Central Government departments or Central Autonomous/ Statutory Bodies or Public Sector Undertakings may be considered.</p>	01
24.	Chief Medical Social Service Officer	Level-11 (Rs. 67700-208700)	<p>Employees of the Central /State /Union Territory Governments/Universities/Statutory/Autonomous Bodies/ Public Sector Undertakings/ Research &amp; Development Organizations</p> <p>(A) (i) Holding analogous posts on regular basis or (ii) With 5 years of regular service in the post in Grade Pay of Rs. 5400/-</p> <p><b>AND</b></p> <p>(B) Possessing the following qualifications and experience:</p> <p>(i) Bachelor's Degree from a recognized University.</p> <p>(ii) Master's Degree in Professional Social Work from a recognized University/Institution or equivalent; and</p> <p>(iii) Twelve years of teaching/research/professional experience in a Medical Institution/Organisation in the Medical Social Work preferably Rehabilitation of Orthopedically handicapped persons.</p>	01



Sl. No.	Name of Post	Pay Matrix & Level	Educational Qualifications & Experiences	No. of Posts
25.	Public Relation Officer	Level-11 (Rs.67700 – 208700)	Officers under the Central/State/UT Governments or Central Statutory/Autonomous Bodies or Central Public Sector Undertakings holding analogous posts on regular basis or with 5/8 year's regular service in the Pay Scale of (PB-3 with GP of Rs.5400)/(PB-2 with GP of Rs. 4800) respectively or equivalent and having the following: i) Degree of a recognized University or equivalent. ii) Post Graduate Diploma in Journalism/Public Relations and iii) Not less than 7 years of experience out of which atleast 5 years in supervisory capacity in Public Relations/Publicity, Printing and Publishing.	01
26.	Librarian (Grade-I) (Documentalist)	Level-07 (Rs.44900 - 142400)	Officers of the Central/State U.T. Governments or Officers of the Central Autonomous Statutory Bodies or Public Sector Undertaking.  (A) (i) Holding analogous post on regular basis or (ii) Posts in the scale of Rs. 1640- 2900 (PB-2 with GP of Rs. 4200) with 3 years of regular service in the grade; and (B) Possessing the following qualification: (i) M.Sc./M.A./M.Com Degree; and (ii) Bachelor's degree in Library Science; and (iii) Experience in acquisition of books, periodicals and documentation work in a Medical or other library of standing.  <b>Note:</b> Librarian Gr. II who are in line for promotion shall not be eligible for being taken on deputation.	02
27.	Senior Hindi Officer	Level-07 (Rs.44900 - 142400)	Officers from the Central / State Govt. / UTs :- (a) (i) Holding an analogous posts on regular basis in the parent cadre/department; or (ii) With 8 years of regular service in the Grade Pay of Rs. 5400/- and; (b) Possessing the following qualifications and experience:  <b>Essential</b> (i) Master's degree of a recognized University or equivalent in Hindi with English as a subject at the degree level.  OR Master's degree of a recognized University or equivalent in English with Hindi as a subject at the degree level.  OR Master's degree of a recognized University or	01

			<p>equivalent in any subject with Hindi and English as subjects at the degree level.</p> <p>OR</p> <p>Master's degree of a recognized University or equivalent in any subject with Hindi medium and English as a subject at the degree level.</p> <p>OR</p> <p>Master's degree of a recognized University or equivalent in any subject with English medium and Hindi as a subject at the degree level.</p> <p>(ii) 10 years of experience of Terminological Work in Hindi and/or translation work from English to Hindi or vice-versa, preferably of technical or scientific literature.</p> <p>OR</p> <p>8 years of experience of teaching research, writing or journalism in Hindi.</p> <p><b><u>Desirable:-</u></b></p> <p>(i) Knowledge of Sanskrit or a modern Indian language, or both.</p> <p>(ii) Administrative experience.</p> <p>(iii) Experience of organizing Hindi classes/workshops for noting and drafting.</p>
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**OTHER INFORMATION FOR THE CANDIDATES:**

- I. The number of posts is in tentative and is liable to change based on the Institute's requirement.
- II. The period of deputation will be for a period of three (3) years and extendable for a maximum period of seven years as per DoPT guidelines.
- III. Maximum age limit for applying for the aforesaid posts on deputation is 56 years as on last date of receipt of application.
- IV. The eligibility criteria will be regulated as per the relevant Recruitment Rules/DoPT instruction as applicable.
- V. The officers who fulfill the above qualifications/eligibility criteria may submit their application in the prescribed proforma at Annexure-I through proper channel to the **Recruitment Cell, All India Institute of Medical Sciences, Phulwarisharif, Patna-801507** through Speed Post/Registered post only. Application received through any other medium will not be accepted.
- VI. No advance copy will be accepted.
- VII. Date of Interview/ Personal Talk is from 30<sup>th</sup> November 2020 to 2<sup>nd</sup> December 2020 at AIIMS, Patna. This may change owing unavoidable circumstances.
- VIII. Last date for receipt of applications through proper channel is 5<sup>th</sup> November, 2020.
- IX. The list of candidates who are found eligible for calling for Interview, will be published on the website of AIIMS, Patna on 10<sup>th</sup> November, 2020.
- X. The vigilance clearance should be strictly in the format given at **Annexure-II**. Vigilance clearance given in any other format and/or with some conditions will not be accepted under any circumstances and the applications will be rejected.
- XI. For those who do not follow Central Government Pay Scales, the comparative chart regarding the Pay Scale granted to the official with Central Government pay scale, duly certified by their Finance/Accounts Department, should be submitted for scrutiny.
- XII. The envelope containing the application(s) should be superscripted "Application for the Post of \_\_\_\_\_ on Deputation Basis". While forwarding their applications, it may be ensured that the particulars of the candidates are verified and that they fulfil the eligibility conditions. Duly attested photocopies of their up to date Confidential Reports (at least for the latest 05 years) to be enclosed with the applications duly attested by the Officer of the rank of Under Secretary to Government of India. It may also be clearly stated that no vigilance/disciplinary

proceedings are pending or contemplated against the candidates concerned. Applications without Vigilance Clearance and attested copies of CR Dossiers will not be considered.

- XIII. The last date for posting of completed application in the prescribed proforma along with required documents through proper channel is **5<sup>th</sup> November, 2020.**
- XIV. The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel and Training O.M. No.2/6/2018-Estt. (Pay-II) dated 18.05.2018, as amended from time to time.
- XV. The previous advertisement on deputation for same post(s) are hereby treated as cancelled.

**Sd/-**  
**Director, AIIMS Patna**



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**Annexure-I**

Advt. No. : F-15070(V)/Deputation/2020

Dated: 15.09.2020

**Application for the post \_\_\_\_\_ on deputation basis at AIIMS, Patna.**

1.	Name and address (in BLOCK Letters)	:		<b>Affix here recent Passport size Photograph</b>
2.	Father's Name	:		
3.	Date of Birth (in Christian era)	:		
4.	E-mail Address	:		
5.	i) Date of entry into service ii) Date of Retirement under Central/State Government Rules	:		
6.	Educational Qualification	i)		
		ii)		
		iii)		
		iv)		
		v)		
		vi)		
		vii)		
7.	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same).			
<b>Qualifications/Experience required as mentioned in the Advertisement/Vacancy circular</b>		<b>Qualifications/Experience possessed by the officer</b>		
<b>Essential</b>				
A) Qualification		A) Qualification		

	B) Experience	B) Experience				
	<b>Desirable</b>					
	A) Qualification	A) Qualification				
	B) Experience	B) Experience				
8.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post. Note: Borrowing Department are to provide their specific comments/view confirming the relevant Essential Qualification/Work Experience possessed by the Candidate (as indicate in the Bio-data) with reference to the post applied.					
9.	Details of employments, in chronological order. <b>Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.</b>					
	<b>Office/Institution</b>	<b>Post held on regular basis</b>	<b>From</b>	<b>To</b>	<b>* Pay-Band and Grade Pay/Pay Scale of the post held on regular basis</b>	<b>Nature of Duties (in detail) highlighting experience required for the post applied for</b>
* <b>Important:</b> Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below :						
	<b>Office/Institution</b>	<b>Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme</b>	<b>From</b>		<b>To</b>	

10.	Nature of present employment i.e., Ad-hoc or Temporary or Quasi-Permanent or Permanent)		
11.	In case the present employment is held on deputation/contract basis, please state:		
	(a) The date of initial appointment	(b) Period of appointment on deputation/contract	(c) Name of the parent office/organization to which the applicant belongs
	(d) Name of the Post and Pay of the post held in substantive capacity in the parent organisation		
<p><b>Note-1 :</b> In case of Officers already on deputation, the applicants of such officers should be forwarded by the Parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.</p> <p><b>Note-2:</b> Information under Column 9(c) &amp; (d) above must be given in all cases where a person in holding a post on deputation outside the cadre/organisation but still maintaining a lien in his parent cadre/organisation.</p>			
12.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
13.	<p>Additional details about present employment :</p> <p>Please state whether working under (Indicate the name of your employer against the relevant column)</p> <p>a) Central Government  b) State Government  c) Autonomous Organization  d) Government Undertaking  e) University  f) Public Sector Undertaking  g) Others</p>		
14.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
15.	Do you follow Central Government Pay Scale?		YES/NO
16.	Are you in revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
17.	Total emoluments per month now drawn (Attach latest salary slip)		
	Basic Pay	Pay Matrix and Level	Total Emoluments
18.	In case the applicant belongs to an Organisation which is not following the Central Government Pay Scales, the latest salary slip issued by the organisation showing the following details may be enclosed. (Refer Para IX of Instruction)		
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/Interim relief/ other allowances etc. (with break-up details)	Total Emoluments

19.	<p>A) Additional information, if any, relevant to the post you applied for in support of your suitability for the post.</p> <p>This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)</p> <p><i>(Note: Enclose a separate sheet, if the space is insufficient.)</i></p>	
	<p><b>B) Achievements :</b></p> <p>The candidates are requested to indicate information with regard to :</p> <p>(i) Research publications and reports and special projects.</p> <p>(ii) Awards/Scholarships/Official Appreciation.</p> <p>(iii) Affiliation with the professional bodies/institutions/societies and;</p> <p>(iv) Any research/innovative measure involving official recognition.</p> <p>(v) Any other information.</p> <p><i>(Note: Enclose a separate sheet, if the space is insufficient.)</i></p>	
20.	Whether belongs to SC/ST/OBC (if yes, please specify)	
21.	Contact Numbers	<p>1. Office : _____</p> <p>2. Residence : _____</p> <p>3. Mobile : _____</p> <p>4. E-mail address : _____</p>
22.	If selected, specify the minimum required joining time.	
23.	A short note of one Page (Approx. 100 words) giving brief of the areas of experience which will be of beneficial to AIIMS, Patna.	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

**Date:**

**(Signature of the Candidate)**

**Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Certification by the Employer / Cadre Controlling Authority**

1. The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.
2. **Also certified that :**
  - (i) There is no vigilance or disciplinary case pending / contemplated against Shri / Smt.  
.....
  - (ii) His/Her integrity is certified.
  - (iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
  - (iv) No major/minor penalty has been imposed on him/her during the last 10 years OR a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

**Countersigned**

**(Employer/Cadre Controlling Authority with Seal)**



**CHECKLIST:**

<b>SL. NO.</b>	<b>PARTICULARS</b>	<b>YES/NO</b>
1	Envelop superscripted with Advertisement No. and Post applied for.	
2	Fully filled-up Application Form	
3	Vigilance Clearance (Refer Para X of Advertisement as <i>Annexure-II</i> )	
4	5 years of APAR's duly attested (Refer Para XII of Advertisement)	
5	Comparative Pay Scale duly certified by Finance/Accounts Department in case of not following Central Government Pay Scale (Refer Para XII of Advertisement)	
6	Short Note (Refer Para 21 of Application Form)	
7	Latest Salary Slip	