



**ADVERTISEMENT NO. ER/CONT/ADVT-02/2020**

**ENGAGEMENT ON CONTRACTUAL BASIS**

**Oil India Limited (OIL)**, a Navratna Public Sector Undertaking is a pioneer National upstream Oil and Gas Company with a pan Indian presence and growing global footprint. It is engaged in exploration, production and transportation of crude oil, natural gas and production of LPG with its Field Headquarters at Duliajan, District-Dibrugarh (Assam).

Oil India Limited intends to engage following personnel (domicile of Assam and its production & exploration areas of Arunachal Pradesh) purely on contractual basis for immediate engagement at Field Headquarters, Duliajan.

Sn.	Contractual Engagement Requirement	Total Requirement(s)	Eligibility Criteria		Contractual Emolument per month (₹)
			Qualification and Experience	Age Limit*	
1.	Contractual Paramedical Lab Technician, OIL Hospital	<b>04</b> [UR: 02 OBC(NCL): 01 EWS: 01]	(i). Passed 10+2 in Science stream from a Government recognized Board/ University. (ii). Passed Diploma in Medical Laboratory Technician (two year course) from a Government recognized Institute/Medical College. (iii). Must have minimum 01 (one) year post qualification relevant work experience in laboratory/ hospital having computerized equipment facilities.  <b>OR</b> (i). Passed 10+2 in Science stream from a Government recognized Board/University. (ii). Passed Bachelor in Medical Laboratory Technology (three year course) from a Government recognized Institute/Medical College.	<b>As on 15/09/2020:</b>  <b>• General:</b> Minimum 18 years and Maximum 40 years.  <b>• OBC(NCL):</b> Minimum 18 years and Maximum 43 years.	<b>• Fixed emolument:</b> ₹15,400/- (Rupees Fifteen Thousand and Four Hundred) only per month based on actual attendance including leave, if any.  <b>• Variable emolument:</b> ₹500/- (Rupees Five Hundred) only per day for each working day.
2.	Contractual Nurse, OIL Hospital	<b>20</b> [UR: 10 SC: 01 ST: 02 OBC(NCL): 05 EWS:02]	(i). Passed 10+2 in any stream from a Government Recognised Board/ University. (ii). Passed Diploma in General Nursing and Midwifery (GNM) from an institution recognized by Indian Nursing Council, Government of India. (iii). Must have registered with the State Nursing Council. (iv). Must have minimum 02 (two) years post qualification relevant work experience as Nurse in a Government Hospital or well-equipped private hospital of repute.  <b>OR</b> (i). Passed 10+2 in any stream from a Government Recognised Board/ University. (ii). Passed B.Sc. (Nursing) from an Institute/University recognized by Indian Nursing Council, Government of India. (iii). Must have registered with the State Nursing Council. (iv). Must have minimum 02 (two) years post qualification relevant work experience as Nurse in a Government Hospital or well-equipped private hospital of repute.	<b>As on 21/09/2020:</b>  <b>• General:</b> Minimum 18 years and Maximum 40 years.  <b>• SC/ST:</b> Minimum 18 years and Maximum 45 years.  <b>• OBC(NCL):</b> Minimum 18 years and Maximum 43 years.	<b>• Fixed emolument:</b> ₹15,400/- (Rupees Fifteen Thousand and Four Hundred) only per month based on actual attendance including leave, if any.  <b>• Variable emolument:</b> ₹500/- (Rupees Five Hundred) only per day for each working day.

\* As on applicable date of registration for respective contractual engagement requirement.

Sn.	Contractual Engagement Requirement	Total	Eligibility Criteria		Contractual Emolument per month (₹)
			Qualification and Experience	Age Limit*	
3.	Contractual Pharmacist, OIL Hospital	<b>03</b> (UR: 03)	(i). Passed 10+2 in Science stream from a Government Recognised Board/University. (ii). Passed 02 (two) years full time Diploma course in Pharmacy from an institution recognised by Government of India and the Pharmacy Council of India. (iii). Must have registered with Assam Pharmacy Council and should possess valid professional Pharmacist License. (iv). Must have minimum 02 (two) years post qualification relevant work experience as Pharmacist.	<b>As on 13/10/2020:</b>  • <b>General:</b> Minimum 18 years and Maximum 40 years.	• <b>Fixed emolument:</b> ₹15,400/- (Rupees Fifteen Thousand and Four Hundred) only per month based on actual attendance including leave, if any.  • <b>Variable emolument:</b> ₹500/- (Rupees Five Hundred) only per day for each working day.
4.	Contractual Nursing Tutor, School of Nursing	<b>01</b> (UR: 01)	(i). Passed B.Sc. (Nursing) from an Institute/University recognized by Indian Nursing Council, Government of India. (ii). Must have minimum 02 (two) years post qualification relevant professional experience preferably in teaching.	–	• <b>Fixed emolument:</b> ₹18,100/- (Rupees Eighteen Thousand and One Hundred) only per month based on actual attendance including leave, if any.  • <b>Variable emolument:</b> ₹700/- (Rupees Seven Hundred) only per day for each working day.
5.	Contractual Librarian cum Clerk, School of Nursing	<b>01</b> (UR: 01)	(i). Passed Bachelor in Library & Information Science from a Government recognized university. (ii). Passed minimum 06 (six) months Diploma/Certificate in Computer Application and should be fully conversant with MS Office, Internet, E-mail correspondence etc.	–	• <b>Fixed emolument:</b> ₹15,400/- (Rupees Fifteen Thousand and Four Hundred) only per month based on actual attendance including leave, if any.  • <b>Variable emolument:</b> ₹500/- (Rupees Five Hundred) only per day for each working day.

\* As on applicable date of registration for respective contractual engagement requirement.

- Note:**
- (i) Reservation and age relaxation in applicable category(s) viz. SC/ST/OBC(NCL)/EWS/PwBD/ESM as per Government of India guidelines/instructions.
  - (ii) Abbreviations used: SC-Scheduled Caste, ST-Scheduled Tribe, OBC(NCL)-Other Backward Classes (Non-Creamy Layer), UR-Unreserved, EWS-Economically Weaker Sections, PwBD-Persons with Benchmark Disabilities.
  - (iii) The engagement of Contractual Paramedical Lab Technician is identified suitable for the following categories of Persons with Benchmark Disabilities: OL (One Leg); HH (Hearing Impaired).
  - (iv) The engagement of Contractual Nurse and Contractual Pharmacist is identified suitable for the following category of Persons with Benchmark Disabilities: OL (One Leg).
  - (v) The engagement of Contractual Nursing Tutor and Contractual Librarian cum Clerk is identified suitable for the following categories of Persons with Benchmark Disabilities: OA (One Arm); OL (One Leg); OAL (One Arm and One Leg); LV (Low Vision).
  - (vi) Admit Card or Pass Certificate or Marksheet of Class 10 issued by the concerned Government Recognised Education Board will only be considered as valid proof of date of birth. No other document will be accepted as valid proof of date of birth.

## 1.0 Period of Contractual Engagement:

The engagement will be purely on a contractual basis only. The initial period of the above contractual engagement will be for 06 (Six) months only. Further, the period of above contractual engagement may be extendable after requisite interval for subsequent period(s) of 06 (Six) months only depending on the departmental requirement, job performance, conduct, physical fitness etc., as applicable. The total period of contractual engagement is as under:

Contractual Engagement Requirement at Sn. 1, 2 & 3	Total period of contractual engagement will be maximum 12 (Twelve) months only.
Contractual Engagement Requirement at Sn. 4 & 5	Total period of contractual engagement will be maximum 24 (Twenty Four) months only.

## 2.0 Selection Procedure:

(a) Walk-in-Interview(s) has been scheduled as under:

Contractual Engagement Requirement	Date and Time of Registration	Date of Walk-in-Interview(s)	Venue
Contractual Paramedical Lab Technician	15/09/2020 07:00 A.M. to 11:00 A.M.	15/09/2020 <sup>#</sup>	Employee Welfare Office, Employee Relations Department, Nehru Maidan, Oil India Limited, Duliajan
Contractual Nurse	21/09/2020 07:00 A.M. to 11:00 A.M.	21/09/2020 <sup>#</sup>	Employee Welfare Office, Employee Relations Department, Nehru Maidan, Oil India Limited, Duliajan
Contractual Pharmacist	13/10/2020 07:00 A.M. to 11:00 A.M.	13/10/2020 <sup>#</sup>	Employee Welfare Office, Employee Relations Department, Nehru Maidan, Oil India Limited, Duliajan
Contractual Nursing Tutor	19/10/2020 07:00 A.M. to 11:00 A.M.	19/10/2020 <sup>#</sup>	Employee Welfare Office, Employee Relations Department, Nehru Maidan, Oil India Limited, Duliajan
Contractual Librarian cum Clerk	28/10/2020 07:00 A.M. to 11:00 A.M.	28/10/2020 <sup>#</sup>	Employee Welfare Office, Employee Relations Department, Nehru Maidan, Oil India Limited, Duliajan

*Note: (i) On the above scheduled date(s) of registration, the candidate(s) will have to register themselves for the Walk-in-Interview(s) at the venue compulsorily between 07:00 A.M. to 11:00 A.M. Under no circumstance, candidate(s) will be allowed to register beyond the timings stated hereinabove.*

*# (ii) If the total number of candidate(s) registered for the Walk-in-Interview(s) on the above scheduled date(s) is beyond the adequate limit/capacity, please note that the Walk-in-Interview(s) for the remaining registered candidate(s) will be carried forward/completed on the subsequent day(s), as required. On account of the ongoing COVID-19 pandemic situation and applicable protocols/rules, the Walk-in-Interview(s) for the registered candidates may be carried forward on subsequent days as applicable, which will be informed to the candidate on the date of the registration.*

(b) Interested candidate(s) should furnish/submit the following documents on the above scheduled date(s) for the Walk-in-Interview(s):

(i). 01 (One) recent 3cm X 3cm coloured photograph.

(ii). Original and self-attested photocopy of documents/certificates/testimonials as under:

- Admit Card/Marksheet/Pass Certificate of Class 10 issued by concerned Government recognised education board indicating date of birth.
- Marksheets and pass certificates/diploma/degree certificate of essential educational qualification; valid registration certificate issued by State Nursing Council/Assam Pharmacy Council, as applicable; experience certificate, if applicable; valid caste certificate (SC/ST/OBC) from Competent Government Authority, if applicable; valid non-creamy layer certificate from Competent Government Authority, if applicable; valid Income and Asset certificate to be produced by economically weaker sections issued by the Competent Government Authority, if applicable; valid disability certificate from Competent Government Authority, if applicable and any other documents/certificates/testimonials from Competent Authority in support of candidature.
- Valid Identity Proof and valid Address Proof from Competent Government Authority.

(iii). No-Objection Certificate from concerned employer, in original, in case the applicant is working in any Government Department/Organisation/PSU.

(c) Before registering for Walk-in-Interview(s), a candidate should ensure that he/she fulfils the requisite qualification, experience and other eligibility conditions mentioned in this advertisement. If a candidate does not meet the eligibility conditions and other specifications as mentioned in this advertisement, the concerned candidate will not be allowed to appear in the Walk-in-Interview(s). On the day of Walk-in-Interview(s), information furnished by the candidate will be verified from the original documents and only those candidates meeting the notified eligibility criteria will be allowed to appear in the Walk-in-Interview(s).

- (d) The process of Walk-in-Interview(s) will proceed as per the list of candidate(s) registered for the same.
- (e) The pass marks of the Walk-in-Interview(s) will be minimum 50%. Final selection from among the candidates who have appeared and secured the pass marks of minimum 50% in the Walk-in-Interview(s) will be only on the basis of merit as per the marks obtained in the Walk-in-Interview(s).

### 3.0 Terms and Conditions:

- (a) In view of the current situation arising out of COVID-19 pandemic, all applicable guidelines/directives/orders issued by the Government pertaining to COVID-19 pandemic situation will be strictly followed and as such, the date of Walk-in-Interview(s) might get delayed/extended/postponed/cancelled in line with the Government guidelines. Hence, the interested candidates are advised to keep checking OIL's website regularly.
- (b) Candidates are advised to strictly abide by all the guidelines/SOPs as per extant directives/order issued by the Government pertaining to COVID-19 pandemic situation.
- (c) Candidates are advised to take all necessary precautionary safety measures (wearing of mask, carrying hand sanitizer, maintaining social distance and maintaining hygiene will be mandatory) while reporting for the Walk-in-Interview(s).
- (d) In case any candidate is found to violate the strict norms/COVID-19 protocols laid down by the Government and also highlighted hereinabove, he/she will be barred from appearing in the Walk-in-Interview(s)/disqualified at anytime during the Walk-in-Interview process.
- (e) Candidates have to make their own arrangements to appear for the Walk-in-Interview(s) viz. travel, accommodation etc.
- (f) TA/DA will not be provided to any candidate(s) for appearing in the Walk-in-Interview(s).
- (g) Any false/fake/incorrect declaration given and/or information/details furnished and/or document(s)/certificate(s)/testimonial(s) submitted and/or any adverse report of character and antecedents detected at any stage/time under any circumstance shall be verified from appropriate authority and necessary action as deemed to be fit will be taken in this regard.
- (h) Canvassing in any form whether directly or indirectly shall amount to rejection of candidature.
- (i) Engagement of the selected candidate(s) will be subject to necessary pre-engagement formalities viz. document/certificate checking, submission of required document/certificate, medical fitness certificate etc. The candidates should be of sound health and has to submit a fitness certificate meeting the medical standards as prescribed in the Physical Fitness criteria available at ([https://oil-india.com/current\\_openNew.aspx](https://oil-india.com/current_openNew.aspx)) from a Government registered medical practitioner at the time of engagement.
- (j) Candidate(s) working in any Government Department/Organisation/PSU, if selected, has to submit release letter, in original, from the present employer at the time of engagement.
- (k) The selected candidate(s) will have to arrange accommodation at his/her own cost during the period of the above contractual engagement.
- (l) The selected candidate(s) will be liable to be placed in any location as deemed fit by the competent authority.
- (m) The above engagement(s) is purely of contractual nature only. Accordingly, no right/claim whatsoever will confer on the selected candidate(s) for employment in Oil India Limited by virtue of the above contractual engagement.
- (n) In addition to above, any other terms & conditions/rules & regulations/policy & procedures will also be applicable for contractual engagement as existing from time to time.
- (o) If there is any modification in the advertisement, the same will be included and updated in the advertisement published on the OIL's website. Hence, the interested candidates are advised to keep checking OIL's website regularly.

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#### **BEWARE OF FRAUDULENT OFFERS**

It has been brought to our notice that some unscrupulous individuals/criminal elements are attempting to defraud jobseekers/general public by issuing fake engagement/appointment letters, assuring jobs etc. in Oil India Limited. It may be noted that Oil India Limited has well laid out and transparent policies/procedures and engagement/appointment letters are issued by the Company to selected candidates at the conclusion of such a process. Oil India Limited does not authorize any person/organization outside of Oil India Limited to offer any job on its behalf.

Through this public notice, Oil India Limited warns all job seekers/general public to be vigilant against such unscrupulous elements and reject such engagement/appointment letters, assurance of jobs etc. in the Company. Oil India Limited will not be responsible for any loss/damage suffered either directly or as a consequence of such fake offers from any source whatsoever.